



Town Clerk/Treasurer
505 East 5th Street South
Big Stone Gap, VA 24219
Ph: 276-523-0115 ext: 101
Fax: 276-523-5625
townclerktreasurer@bigstonegap.org

Cigarette Tax Stamp Order Form

(Heat Transferred Stamps)

(Cigarette Tax is \$0.25 per stamp effective 07/01/2022 – Ordinance 10-2022)

Purchaser Name: \_\_\_\_\_

Contact person: \_\_\_\_\_

Shipping Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

FED. ID No: \_\_\_\_\_

Phone No: \_\_\_\_\_ Alt No: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

No. of Rolls Requested: \_\_\_\_\_ @ \$3,660.00 / roll = \$ \_\_\_\_\_

(15,000 stamps per roll x \$.25/stamp = \$3,750.00 per roll
Less discount of \$0.006 per stamp - 90.00 per roll
\$3,660.00 per roll)

Shipping & Handling: \_\_\_\_\_ rolls @ \$10.00 / roll or \$15.00 / 2 rolls = \$ \_\_\_\_\_

(Waived ONLY if order is placed in person)

Total Due \$ \_\_\_\_\_

PAYMENT MUST ACCOMPANY THIS FORM AND BE MADE PAYABLE TO:

Town of Big Stone Gap

Orders will be shipped (when necessary) upon receipt of payment and this order form.

TO BE COMPLETED BY TREASURER'S OFFICE
Date Payment/Order Form Received and Processed: \_\_\_\_\_
Date Stamps Mailed: \_\_\_\_\_ Payment Information: \_\_\_\_\_
Tax Stamp No: Beginning No: \_\_\_\_\_ Ending No: \_\_\_\_\_