

**TOWN OF BIG STONE GAP, VIRGINIA
COUNCIL ORGANIZATIONAL MEETING**

**COUNCIL CHAMBERS
505 E. 5TH STREET, SOUTH
BIG STONE GAP, VIRGINIA**

December 16, 2021

6:30 PM

AGENDA ITEM 1

Call to Order and Roll Call

Ms. Amanda Hawkins, Town Clerk/Treasurer, acting as Chairman Pro Tem until a Mayor is elected by Council, called the meeting to order. She then called the roll.

Those Present: Hon. Nancy Bailey, Councilwoman
Hon. Robert Bloomer, Councilman
Hon. Kent Gilley, Councilman
Hon. Tyler Hughes, Councilman
Hon. Gary Johnson, Councilman
Hon. Crystal Lyke, Councilwoman
Hon. Aaron McKinney, Councilman

Staff Present: Mr. Stephen Lawson, Town Manager
Ms. Amanda Hawkins, Town Clerk/Treasurer
Mr. Steve Hamm, Chief of Police

Those Absent: Mr. Charles Bledsoe, Town Attorney

AGENDA ITEM 2

ELECTION OF MAYOR

Ms. Hawkins opened the floor for nominations for Mayor. Ms. Lyke nominated Gary Johnson. The nomination was seconded by Mr. Bloomer. Mr. Gilley moved that nominations for Mayor be closed. Mr. Gary Johnson was elected Mayor by acclamation.

AGENDA ITEM 3

OATH OF OFFICE OF MAYOR

Ms. Hawkins administered the Oath of Office as Mayor of the Town of Big Stone Gap to Gary Johnson, and presented the Gavel to Mayor Johnson.

AGENDA ITEM 4

PRESENTATION OF GAVEL TO NEWLY-ELECTED

Presentation of gavel to newly-elected mayor by the Town Clerk/Treasurer

**AGENDA ITEM 5
ELECTION OF VICE-MAYOR**

Mayor Johnson opened the floor for nominations for Vice-Mayor. Mr. Gilley nominated Nancy Bailey as Vice-Mayor. Ms. Lyke seconded the nomination. Mr. Bloomer moved that the nominations be closed. Mrs. Nancy Bailey was elected Vice-Mayor by acclamation.

**AGENDA ITEM 6
OATH OF OFFICE OF VICE-MAYOR**

Mayor Johnson administered the Oath of Office as Vice-Mayor of the Town of Big Stone Gap to Nancy Bailey.

AGENDA ITEM 7

Consideration to call Closed Meeting for purpose of discussion of appointees of the Town of Big Stone Gap, as provided by Section 2.2-3711(A)(1) of the Code of Virginia for discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body, specifically for the purpose of discussion of appointees of the Public Body.

Closed session was not needed.

**AGENDA ITEM 8
APPOINTMENT OF TOWN CLERK/TREASURER**

Motion by Hughes, seconded by Lyke, that Amanda L. Hawkins be appointed Clerk/Treasurer of the Town of Big Stone Gap. Motion resulted as follows:

**Ayes: Bailey, Bloomer, Gilley, Hughes, Johnson, Lyke, McKinney
Nays: None Abstain: None Absent: None**

**AGENDA ITEM 9
OATH OF OFFICE OF TOWN CLERK/TREASURER**

Mayor Johnson administered the Oath of Office as Clerk/Treasurer of the Town of Big Stone Gap to Amanda L. Hawkins.

**AGENDA ITEM 10
APPOINTMENT OF TOWN MANAGER**

Motion by Hughes, seconded by Lyke, that Stephen Lawson be appointed Town Manager of the Town of Big Stone Gap. Motion resulted as follows:

**Ayes: Bailey, Bloomer, Gilley, Hughes, Johnson, Lyke, McKinney
Nays: None Abstain: None Absent: None**

AGENDA ITEM 11**OATH OF OFFICE OF TOWN MANAGER**

Mayor Johnson administered the Oath of Office as Town Manager of the Town of Big Stone Gap to Stephen Lawson.

AGENDA ITEM 12**APPOINTMENT OF TOWN ATTORNEY FOR CIVIL MATTERS**

Motion by Lyke, seconded by Bloomer, that Charles Bledsoe be appointed Town Attorney of the Town of Big Stone Gap for Civil Matters. Motion resulted as follows:

Ayes: Bailey, Bloomer, Gilley, Hughes, Johnson, Lyke, McKinney
Nays: None Abstain: None Absent: None

AGENDA ITEM 13**SET DATE, TIME, AND LOCATION OF COUNCIL MEETINGS.****a. Council Workshop**

Motion by Hughes, seconded by Bailey, that Council set the date, time, and location of the Council Workshop on the 1st Tuesday of each month, at 6:30 pm, at 505 East 5th Street South, Big Stone Gap, VA. Motion resulted as follows:

Ayes: Bailey, Bloomer, Gilley, Hughes, Johnson, Lyke, McKinney
Nays: None Abstain: None Absent: None

b. Regular Council Meeting

Motion by Hughes, seconded by Gilley, that Council set the date, time, and location of the Regular Council Meeting on the 2nd Tuesday of each month, at 6:30 pm, at 505 East 5th Street South, Big Stone Gap, VA. Motion resulted as follows:

Ayes: Bailey, Bloomer, Gilley, Hughes, Johnson, Lyke, McKinney
Nays: None Abstain: None Absent: None

AGENDA ITEM 14**RESOLUTION 01-2022 - SIGNATORY AUTHORITY**

Resolution 01-2022 granting signatory authority to transact corporate business within the banks to Stephen Lawson – Town Manager, Amanda L. Hawkins – Town Clerk/Treasurer, and Gary P. Johnson – Mayor, and further requiring all banking business to contain two out of the three authorized signatures.

Motion by Hughes, seconded by Lyke, that Council approve Resolution 01-2022 granting signatory authority to transact corporate business within the banks to Stephen Lawson –

Town Manager, Amanda L. Hawkins – Town Clerk/Treasurer, and Gary P. Johnson – Mayor, and further requiring all banking business to contain two out of the three authorized signatures. Motion resulted as follows:

Ayes: Bailey, Bloomer, Gilley, Hughes, Johnson, Lyke, McKinney
Nays: None Abstain: None Absent: None

**AGENDA ITEM 15
COUNCIL COMMENTS**

Councilman McKinney congratulated the Mayor and Vice-Mayor on their appointments.

Councilman Hughes congratulated everyone.

Vice-Mayor Bailey thanked everyone for their support.

Mayor Johnson thanked everyone for their support. He said everything is going great, we still have Mr. Lawson and Ms. Hawkins and Chief Hamm, and wants to keep things going that way.

**AGENDA ITEM 16
ADJOURNMENT**

Motion by Lyke, seconded by Hughes, that the meeting be adjourned. Motion resulted as follows:

Ayes: Bailey, Bloomer, Gilley, Hughes, Johnson, Lyke, McKinney
Nays: None Abstain: None Absent: None

Meeting adjourned 7:00 pm.

Minutes Recorded & Transcribed by
Amanda L. Hawkins – Town Clerk/Treasurer